

**Kristyne E. Fetsic**  
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**Professional Experience**

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*So Much Film / Two Cats Productions: Building Roots, Seasons 1& 2*  
Segment Producer  
Associate Producer

Denver, CO / Pagosa Springs, CO  
September 2022 – Present  
June 2021 – April 2022

- Prepared creative itineraries for each shoot day with story points and interview questions and took field notes to ensure story continuity and to communicate footage shot to the post production team.
- Took production stills
- Managed timelapse cameras & field shuttle drives.
- Managed product integration / trade outs.
- Secured filming locations.
- Communicated with talent & locations regarding filming logistics and materials needed from them.
- Obtained, organized, and managed all clearances & releases for production.
- Wrote all episode titles & episode descriptions.
- Acted on all legal notes for each episode that needed to be addressed.
- Prepared & submitted all document deliverables to Warner Bros. Discovery.
- Notated blurs & QC'ed final cuts of each episode prior to Network delivery.

*Dorsey Pictures: Maine Cabin Masters, Seasons 9, 10, & 11*  
Production Manager

Denver, CO / Augusta, ME  
January 2022 – September 2022

- Managed crew working times and production schedule in the series production reports.
- Obtained and organized all production clearances & releases.
- Coordinated timely gear & media shipments.
- Coordinated airfare, hotel, and rental car travel for field production and distributed travel itineraries.
- Acted as COVID Compliance Officer on set.
- Managed craft services, daily lunch orders, and all on-set logistics.
- Reconciled field production & production design expenses.
- Prepared document deliverables for Warner Bros. Discovery.
- Wrote all episode titles & episode descriptions.
- Notated blurs & QC'ed final cuts of each episode prior to Network delivery.
- Created & posted content for the show's social media sites.

*Dorsey Pictures: Accident Suicide or Murder, Season 3*  
Production Manager

Denver, CO  
December 2020 – July 2021

- Hired crew members across 30+ different film shoots across the US and on-boarded each new crew member with production and gear specifications.
- Created and sent call sheets to crew and managed all field logistics remotely.
- Reconciled field production budget.
- Managed the shipment of gear & camera packages to field crew.
- Communicated regularly with the post production team on when footage could be expected.

*Dorsey Pictures: Maine Cabin Masters, Season 6*  
Production Coordinator

Denver, CO  
August 2020 – December 2020

- Obtained and organized all production clearances & releases.
- Coordinated timely gear & media shipments.
- Coordinated airfare travel for field production.
- Reconciled production design expenses.
- Prepared document deliverables for Warner Bros. Discovery.
- Wrote all episode titles & episode descriptions.
- Notated blurs & QC'ed final cuts of each episode prior to Network delivery.

*Plebian Pictures*

Line Producer; Field Producer; Coordinating Producer

Denver, CO  
March 2018 – August 2020

References Available Upon Request

- Hired employees and crew; negotiated rates & processed staff and vendor payroll and invoicing.
- Managed on-set crew; created and upheld the day's schedule and call sheet.
- Created and managed company and show budgets & tracked company and show costs.
- Secured required releases, permits, and licenses for filming & prepared and submitted deliverables.
- Prepared production agreements, first look deals, retainers, and deal memos for the company.
- Created pitch packages, and strategized with agents and network executives.
- Wrote scripts and edited tape as needed.

*Dorsey Pictures: Tiny House, Big Living; Tiny Paradise; Containables, HGTV & DIY Network* Littleton, CO  
 Production Coordinator September 2017 – March 2018

- Coordinated airfare, hotel, and rental car travel with crew shooting on location.
- Hired crew and prepared deal memos and tracked costs associated to shows.
- Ensured crew had appropriate equipment and media to record and archive footage for shows.

*Jewish Family Service of Los Angeles: SOVA* Los Angeles, CA  
 Food Pantry Manager May 2016 – September 2017

- Managed a team of over 50 volunteers weekly; Oriented and trained new volunteers.
- Supervised regularly scheduled, student, and drop-in volunteers.
- Enforced food distribution policies and procedures, while maintaining a high-quality service.
- Oversaw the breakdown of bulk products, maintaining an orderly, clean and safe environment.

*CW FanTalk, CW Seed* Los Angeles, CA  
 Associate Producer September 2015 – May 2016

- Communicated logistical information with in-studio and video chat guests, and with show crew; acted as stage manager during show air.
- Managed show budget, hired and managed crew, created and sent call sheets, delivered finished episodes to CW Network.

*NFL Network* Culver City, CA  
 Production Coordinator/Production Operations Supervisor July 2013- May 2016

- Supervised production of NFL AM and provided support for the crew as needed.
- Forecasted costs and managed budget for operational expenses and personnel.
- Ordered supplies for stage operations and ensured invoices were paid promptly.
- Tracked crew costs for network shows using Excel, Filemaker, and ProTrack.

*“EastSiders the Series,” Go Team Entertainment LLC/ Logo TV Online & Netflix* Los Angeles, CA  
 Producer – Season 1 and Season 2 November 2012-October 2014

- Hired cast and crew members; coordinated and maintained schedules for cast and crew.
- Created and upheld the production's budget & supervised all work done on production from pre-production to post-production.
- Managed the Kickstarter campaign and distribution, legal, and insurance paperwork.
- Winner: LA Weekly's Best Web Drama 2013, Nominee: International Press Academy Satellite Awards.

## **Education**

Ithaca College Roy H. Park School of Communication, Ithaca, NY August 2007-May 2011  
 B.S., Cinema Production, Minor: Business Administration  
 Youngest of Ithaca College's "40 Alumni Who Shape the Entertainment and Communications Industry"

## **Language Skills**

Familiar with spoken and written Spanish

## **Kristyne E. Fetsic – Additional Production & Event Experience**

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### **Network Television**

- “A Year in Music,” Plebian Pictures / AXS TV, Denver, CO, September 2019 – November 2019; May 2020 – August 2020  
Writer / Researcher / Editor
- “Building Off the Grid,” Dorsey Pictures / DIY Network, Denver, CO, July 2020  
Casting Assistant
- “Saving Columbus,” Plebian Pictures / HGTV, Denver, CO & Columbus, OH, September 2019 – March 2020  
Line Producer / Field Coordinator
- “Andrew Tuzson Project,” Plebian Pictures / Science Channel, Denver, CO & Lincoln, NE, Jan. 2019 – Dec. 2019  
Line Producer / Field Coordinator
- “Say Yes to the Dress,” Half Yard Productions / TLC, Steamboat Springs, CO, June 2019  
Colorado Field Coordinator
- “Food Truck Fan Fight,” Plebian Pictures / Food Network, Denver, CO, March 2018 – October 2018  
Line Producer / Field Coordinator
- “Meat Masters,” Plebian Pictures / Cooking Channel, Denver, CO, March 2018 – August 2018  
Line Producer
- “Tiny House, Big Living,” Dorsey Pictures / HGTV, Littleton, CO, September 2017 – March 2018  
Production Coordinator
- “Tiny Paradise,” Dorsey Pictures / HGTV, Littleton, CO, September 2017 – March 2018  
Production Coordinator
- “Containables,” Dorsey Pictures / DIY Network, Littleton, CO, September 2017 – March 2018  
Production Coordinator
- “Eastsiders” Seasons 1 & 2, Go Team Entertainment / Logo TV/ Netflix, Los Angeles, CA, November 2012 – October 2014  
Producer

### **Webseries**

- “CW FanTalk: The Flash,” Wizard Genius Productions / CW Seed, Los Angeles, CA, September 2015 – May 2016  
Associate Producer
- “Cracking the Hack,” Producer: John Michael Thomas/Jonathan Stahl, Los Angeles, CA, May-June 2013  
Unit Production Manager
- “Chick,” Producer: Kai Soremekun, Los Angeles, CA, February 2012 to August 2012  
Writers’ Assistant
- “Alluring Poetry,” AGLA Productions, Los Angeles, CA, October 2011  
Assistant Director/Casting Assistant
- “Quabble,” ICTV: Ithaca College, Ithaca, NY, August 2008-January 2009  
Lighting Director

### **Commercials/Promotional Videos**

- WU Journey Training Video, Plebian Pictures / Western Union, Denver, CO, February 2019 – February 2020  
Line Producer
- St. Monica Catholic Community, Santa Monica, CA, June 2013 to June 2014  
Associate Producer
- Universal Appliance and Kitchen Center Commercial, Jump Cut Entertainment, Los Angeles, CA, October 2011  
Production Assistant
- Lotus Fire Productions, Producer: Raeshem Nijhon, Cleveland, OH, July 2011  
Production Assistant
- 9th Annual Veggie U Food and Wine Celebration, Milan, OH, July 2011  
Camera Operator

### **Live Events**

- Kids Choice Sports Awards, Nickelodeon, Los Angeles, CA, July 2014  
Talent Escort- Floyd Mayweather
- ESPYs, ESPN, Los Angeles, CA, July 2014  
Talent Escort- Kiefer Sutherland
- Critic’s Choice Television Awards, Broadcast Television Journalists Association, Los Angeles, CA, June 2014  
Talent Escort- Jon Voight
- American Idol Finale- Season 13, FOX, Los Angeles, CA, May 2014  
Talent Escort- Darius Rucker Band

### **Feature Films**

- Ugly Shoes, Magic Elevator LLC and Go Nuts Films, Los Angeles, CA, October 2011  
Assistant Director
- The Avengers, Marvel Studios, Cleveland, OH, August 2011  
Production Assistant

### **Short Films**

- "Women Problems," Endless Frame Media, Santa Monica, CA, May 2013- October 2013  
Director
- "Sucker," 2012 Ohio Independent Film Festival Official Selection, Ithaca, NY & Cleveland, OH, Jan 2011-May 2011  
Director/Producer
- "Sobriety Never Pays," Prod: Katie Schwartz and Brad Lavery, FunnyorDie.com, Los Angeles, CA, September 2011  
Production Assistant

### **Music Videos**

- Fine Times: "Bright Lights," Primer Productions, Los Angeles, CA, June 2013  
Production Coordinator
- Conrad: "Namedropper," Volume Line Entertainment, Los Angeles, CA, September 2011  
Production Assistant

### **Live Theater**

- "I Died...I Came Back...Whatever," Hollywood Fringe Festival 2015, Hollywood, CA, April 2015 to August 2015  
Producer